

IAATO Operational Procedures for Organising Marathons or Running Events¹

1. The marathon or running event should be considered in the Operators Advance Notification and Environmental Impact Assessment submitted to their National Authority.
2. If run in proximity to a National Program Station information on a marathon event should be submitted to the relevant National Program governments, with copy to the Operators National Authority, by means of a formal request for permission to conduct this activity approximately 90 days in advance of the activity occurring. This information should contain:
 - Name of ship or air operators.
 - Name of organising group if different than the air or ship operators.
 - Date and expected duration of the event, from set-up to clean-up.
 - Name of vessel involved and estimate number of participants.
 - Contact information for each vessel and the telephone numbers for iridium phones if taken ashore
 - Note of whether there will be additional visitors, not participating but onshore.
 - Number of staff ashore who will supervise the race.
 - Number of staff who will also participate in the race.
 - Details of route, set-up operations, and use of ATVs or any other equipment to support the route (marker flags etc.)
 - Identification of equipment taken ashore for water stations and hot drinks or food to be available.
 - Assessment of contingency plans for self sufficiency including medical backup.
 - Toilet facilities and waste management procedures.
 - Procedure for confirming to the Stations 72 and 24 hours prior to the event.
 - Contact details for home office for each National Programs and Station Leaders
 - Formal request for a Contact person at each station and detailed contact information (phone, fax, email etc. for liaison with Station Leaders.
3. Formal invitations should be issued for personnel from the Station(s) to take part in the event, with a request that the operators receive confirmation of approximate number of Station personnel likely to take part in the event from the station leader 72 hours in advance of the event.
4. Running events should be run in accordance with IAATO bylaws, codes of conduct and any relevant guidelines or requirements for the area set by the National Program and National Authority.
5. Routes should be kept at least 500m away from congregations of wildlife and their access routes to the sea and any vegetated areas, with tracks either on permanent snow or already established roads.

¹These are for guidance only and this is a living document.