**Vessel Application**

**to visit South Georgia & the South Sandwich Islands**

This form is to be used to apply for a permit for a vessel to visit South Georgia & the South Sandwich Islands. It is an offence to enter South Georgia & the South Sandwich Islands without an appropriate permit.

**Note that yachts with load line length up to 24m must complete the separate Yacht Application Form.**

The operators or owners of all commercial tourism, private vessels and other vessels intending to visit South Georgia & the South Sandwich Islands must complete this form. On successful completion of this process, a visit permit will be issued to the ‘Permit Holder’, who will normally be the Expedition Leader on cruise ships.

* Please read the accompanying ‘Visiting South Georgia’ booklet before completing this form.
* All sections must be completed and requested paperwork submitted at the time of application.
* If handwritten, please complete in block capitals.
* Additional information must be provided where indicated.
* If a question is not applicable, enter ‘N/A’.

Submission of an application is taken to mean that the applicant has read and understood the provisions in the ‘Visiting South Georgia’ document and agrees to abide by them. This responsibility extends to ensuring that visit permit holders and all staff are fully briefed and adhere at all times to current visit permit conditions, including Codes of Conduct and Visitor Management Plans. Failure to comply with GSGSSI requirements could result in a permit being immediately revoked, suspended or alterations made to the conditions of a permit (including the itinerary of a visit) and may preclude the possibility of, or place restrictions on, future permitting.

The Vessel Visit Application is in two parts which may be submitted together or at different times, but both parts must be received in full before a permit will be issued.

**PART 1 – Vessel Details**

**COMPANY AND VESSEL SPECIFIC INFORMATION.**

**Section A: VESSEL OPERATOR, POINTS OF CONTACT AND INVOICING**

**A1: Details of the vessel operator, charterer or owner**

|  |  |
| --- | --- |
| **Operator / name of owner** |   |
| **Company email address** |   |
| **Company telephone number** (including dialing code) |   |
| **Applicant contact name** |   |
| **Applicant contact email address** |   |
| **Applicant contact telephone number** |   |
| **Address (line 1)****Address (line 2)****City****State / Province / Region****Postal Code** |   |
| **Country** |   |
| **IAATO membership type** | **No IAATO Membership** [ ] **IAATO Full member** [ ] **IAATO Provisional member** [ ]  |
| **Is this the first time the company has operated in South Georgia?** | **Yes** [ ]  | **No** [ ]  |

**A2: 24 hour Emergency contact (other than vessel) - Please provide additional emergency contact details**

|  |  |
| --- | --- |
| **Name** |   |
| **Telephone numbers** |   |
| **Email address** |   |

**A3: Invoicing Arrangements – Please provide details for invoicing**

|  |  |
| --- | --- |
| **Name** |   |
| **Postal address**  |   |
| **Email address** |   |

**Section B: VESSEL DETAILS**

**B1: Vessel – General details**

|  |  |
| --- | --- |
| **Registered name**  |   |
| **Shipping agent in Falkland Islands** (if applicable) |   |
| **Flag State** |   |
| **Classification society** |   |
| **Registration number** |   |
| **Call sign** |   |
| **IMO number**  |   |
| **MMSI number**  |   |
| **Ice class/rating** |   |
| **Gross tonnage**  |   |
| **Net tonnage** |   |
| **Load line length or LOA** (specify which) |   |
| **Fuel type** (detail all types carried) |   |
| **Fuel capacity** |   |
| **Passenger capacity**, (excluding all tour & expedition staff and observers) |   |
| **Number of crew** (excluding tour / expedition staff & observers) |   |
| **Vessel type** | **Commercial** [ ]  | **Private** [ ]  |
| **IAATO Category** | **CAT 1** [ ]  | **CAT 2** [ ]  | **CAT CR**[ ]  |
| **Is this the first time the ship has operated in South Georgia?** | **Yes** [ ]  | **No** [ ]  |

**Please note:** A manifest of all persons on board must be communicated to King Edward Point 72 hours prior to arrival in the South Georgia Marine Zone.

**B2: Vessel – Master, officers, crew**

|  |  |
| --- | --- |
| **Name of Master**  |   |
| **Does the Master or Chief Officer have experience in Polar or South Georgia waters in the previous five seasons?**  | **Yes** [ ]  | **No** [ ]  |

**B3: Vessel - Contact and communication details**

|  |  |
| --- | --- |
| **Telephone number** |   |
| **Fax number** |   |
| **Inmarsat C** |   |
| **General ship email address** |   |
| **Master’s email address** |   |
| **Expedition Leader’s email address** |   |

**Section C: INSURANCE, MEDICAL CAPABILITY, INCIDENT RESPONSE AND CONTINGENCY PLANNING**

All visit applicants must have adequate vessel and liability insurance arrangements (including medical insurance) to cover any incident occurring in SGSSI. The medical policies must either cover all passengers, expedition staff and crew members, or, if covered separately from crew and staff, applicants must ensure that all passengers have adequate insurance arrangements to cover the cost of medical evacuation and repatriation.

Noting that all persons on board should be made aware of the limitations involved in affecting a medical evacuation from SGSSI and the importance of ensuring the insurance policy coverage explicitly extends to South Georgia & the South Sandwich Islands as necessary.

**C1: SOLAS & Emergency Equipment**

Government Officers may ask to inspect equipment and check condition & valid in-date certificates

|  |
| --- |
| **Please provide details below of life-saving equipment carried on board the vessel.** |
| **Type** | **Number** |
| **Survival craft** |   |
| **Life rafts & marine evacuation systems** |   |
| **Survival suits** |   |
| **Life jackets** |   |
| **EPIRB** |   |
| **SART** |   |
| **Pyrotechnics** |   |
| **Details of any personal / group survival kits**  |   |
| **Other** |   |
| **…**  | …  |

**C2: Safety & Environmental Management**

|  |  |
| --- | --- |
| **Last ISM Audit** | **Date:** dd/month/yyyy |
| **Safety Management Certificate No.** | **Cert No.:**  |

|  |  |  |
| --- | --- | --- |
| **Please attach the following documentation:** | **Expiry Date** | **Attached** |
| **Ship’s Sanitation Certificate**  | dd/month/yyyy | **Yes** [ ]  |
| **Wreck Removal Certificate** | dd/month/yyyy | **Yes** [ ]  |

**Medical Capability**

The limited medical facilities at King Edward Point provide medical cover for station personnel only. All vessels must be self-sufficient in every respect, including medical cover. In an emergency it may be possible to access some degree of medical assistance from KEP, but this must never be relied upon.

A medical review commissioned by GSGSSI provides guidelines developed for the Provision of Medical Care in South Georgia (and Antarctic Marine Areas). It can be found at: [www.gov.gs/docsarchive/visitors](http://www.gov.gs/docsarchive/visitors/)/

**C4: Contingency & incident response planning**

SGSSI is a remote environment, which can only be reached by sea. The Territory is 3 to 5 days by ship from the Falkland Islands or South America. Visiting vessels must be self-sufficient in every respect and contingency planning must reflect this and take into account sudden and severe deterioration in weather conditions, remote location with no emergency response or search and rescue (SAR) capability, and no airstrip and no facilities for evacuation of passengers and crew.

**Please attach Risk Assessments, contingency and incident response plans:**

|  |
| --- |
| **Confirm you have the following plans, documents and contingencies (we may request copies):** |
| **Major maritime incidents** (fire, flood, grounding, collision) | **Yes** [ ]  |
| **Medical emergency response and passenger medical evacuation** (medical response plan for serious trauma injuries ashore) | **Yes** [ ]  |
| **Environmental fuel spillage management plan** | **Yes** [ ]  |
| **Emergency repatriation of persons from SGSSI** (noting there is no medivac by air) | **Yes** [ ]  |
| **Bird strike prevention and response** | **Yes** [ ]  |
| **Biosecurity plan** | **Yes** [ ]  |

|  |
| --- |
| If you intend to visit South Georgia outside of the main visitor season - **before 20th October or later than 20th March** OR if you intend to visit the **South Sandwich Islands**, you must ensure that you have adequate emergency incident response arrangements and recommend support from a comparable sized vessel. |
| **Confirm you have the following plans, documents and contingencies (we may request copies):** | **Yes** [ ]  |

**C5: Insurance type of insurance cover (detail all policies)**

|  |  |  |
| --- | --- | --- |
| **Insurance: Hull & Machinery**  | **Expiry:** dd/month/yyyy | **N/A** [ ]  |
| **Insurance: Protection & Indemnity**  | **Expiry:** dd/month/yyyy | **N/A** [ ]  |
| **Insurance: Tour Operator Public/Product Liability & Professional Indemnity** | **Expiry:** dd/month/yyyy | **N/A** [ ]  |
| **Insurance: Crew Insurance** | **Expiry:** dd/month/yyyy | **N/A** [ ]  |
| **Insurance: Other** (please detail) | **Expiry:** dd/month/yyyy | **N/A** [ ]  |

**Section D: Additional Activities & Permissions**

**D1: Surface, airborne, and submarine craft and equipment**

NOTE: Do not include details of Zodiacs, Tenders, or Life rafts/Lifeboats. This section seeks to understand which additional activities you will undertake beyond zodiac cruising or making landings at approved landing sites.

|  |
| --- |
| **Please provide details of small boats and other waterborne craft** |
| **Type** e.g. kayak, jet ski etc. | **Number** | **Will be used in SGSSI?** |
|   |   | **Yes** [ ]  **No**[ ]  |
|   |   | **Yes** [ ]  **No**[ ]  |

|  |
| --- |
| **Please provide details of airborne craft** |
| **Type** e.g. drones (UAVs) | **Number** | **Will be used in SGSSI?** |
|   |   | **Yes** [ ]  **No**[ ]  |
|   |   | **Yes** [ ]  **No**[ ]  |
| **IF you have answered yes** to the above, ensure you have a valid [Regulated Activity Permit](http://www.gov.gs/visitors/regulated-activity-permit/) |

|  |
| --- |
| **Please provide details below of any submarine craft or equipment carried on board the vessel.** |
| **Type** e.g. Human Occupied Vehicle (HOV) or Remotely Operated Vehicle (ROV) | **Number** | **Will be used in SGSSI?** |
|   |   | **Yes** [ ]  **No**[ ]  |
|   |   | **Yes** [ ]  **No**[ ]  |
| **IF you have answered yes** to the above, fill out [HOV Application](http://www.gov.gs/docsarchive/Visitors/Information/HOV%20Application%202020-21.docx) or [ROV Application](http://www.gov.gs/docsarchive/Visitors/Information/ROV%20Application%202020-21.docx). |

**Note:**

* **The operation of civil aircraft including helicopters paragliders, and microlights is not permitted.**
* **A Regulated Activity Permit may be sought for drone (UAV) use in support of approved scientific or media projects.**

**D2: Intended activities**

|  |  |  |
| --- | --- | --- |
| **Ship-based tourism**Including landings at approved landing sites and zodiac cruising. | **Yes** [ ]  | **No** [ ]  |
| **Kayaking:**  | **Yes** [ ] Attach risk assessment and emergency procedures. | **No** [ ]  |
| **Scuba diving:** | **Yes** [ ] Attach risk assessment and emergency procedures. | **No** [ ]  |
| **Amateur Radio:** | **Yes** [ ] This will require a [Regulated Activity Permit](http://www.gov.gs/visitors/regulated-activity-permit/). | **No** [ ]  |
| **Other** | **Yes** [ ] (Provide details) | **No** [ ]  |
| **Details:**  |
| **Any activities requiring a Regulated Activity Permit (RAP)\***For example: Expedition that involves overnight stay on South Georgia /Science / media projects that involve interactions with wildlife and collection of biological material, operation of UAV, landings at non-approved site access. | **Yes** [ ] (Provide details) | **No** [ ]  |
| **Details:**  |

\* If in any doubt about Regulated Activity Permit requirements applicants should refer to <http://www.gov.gs/visitors/regulated-activity-permit/> and contact the GSGSSI Environment Officer permits@gov.gs

|  |
| --- |
| **Any other information** |
|  |

**PART 2 – Visit Details**

Part 2 may be submitted separately from Part 1 once the IAATO ship scheduler has been set.

**Section F: VISIT SPECIFIC DETAILS**

**F1: General details about the proposed visit**

|  |  |
| --- | --- |
| **Cruise Number or Name** (This will be your reference) |   |
| **Expedition Leader** (Permit Holder) |   |
| **Estimated number of passengers** |   |
| **Maximum number of passengers which may be carried** |   |
| **Estimate number of expedition staff**  |   |

|  |  |
| --- | --- |
| **Date of Arrival to Stanley** (if travelling via Falklands) | dd/month/yyyy |
| **Date of Arrival to South Georgia** | dd/month/yyyy |
| **Date of Arrival to GRYTVIKEN****THIS DATE MUST NOT CHANGE WITHOUT PRIOR AGREEMENT** | dd/month/yyyy |
| **Date of Departure from South Georgia** | dd/month/yyyy |
|  |  |
| **Port of passenger embarkation** |   |
| **Date of embarkation** | dd/month/yyyy |
| **Last landing site before arrival at SGSSI** |   |
| **Date of last landing before arrival at SGSSI** | dd/month/yyyy |
| **First landing site following departure from SGSSI** |   |
| **Date of first landing following departure from SGSSI** | dd/month/yyyy |
| **Port of passenger disembarkation** |   |
| **Date of passenger disembarkation** | dd/month/yyyy |

**F2: FINAL CHECKLIST**

|  |
| --- |
| **Please check the following documentation has been submitted with your application. Your application will not be processed until all documentation is received.**  |
| **Document check-list** | **Attached?** |
| Copies of insurance certificates | **Yes** [ ]  |
| Safety management certificate | **Yes** [ ]  |
| Ship sanitation certificate | **Yes** [ ]  |
| Wreck removal certificate | **Yes** [ ]  |
| GSGSSI 2021/22 Permit Holder Briefing Certificate | **Yes** [ ]  |

|  |  |
| --- | --- |
| **Have you read and understood the current version of the Visiting South Georgia booklet?** | **Yes** [ ]  |

**Declaration**

I understand that submission of false information could result in a permit being immediately revoked and may lead to future applications for permits being refused, or restrictions being imposed. In some cases, prosecutions may be brought.

**IMPORTANT LEGAL NOTICE –**

* The applicant must ensure that the permit holder (if different from the applicant) all crew, staff and visitors to all sites are aware of all potential risks, in particular those associated with specific landing sites, boardwalks, activities to be undertaken and the wider conditions of the visit permit; and are reminded that the GSGSSI will not accept any liability whatsoever for injury to, or damage sustained by, any individual, howsoever arising.
* The applicant must ensure that the permit holder (if different from the applicant) completes the Permit Holder Landing Declaration Form prior to landing on South Georgia.

Signature (applicant): Date: dd/month/yyyy

Completed visit application forms and any accompanying information should be emailed to ross.james@gov.gs and admin@gov.gs