

## Operational Procedures for Station Visits

As the number of visits to stations increases, it is increasingly important to remember the basic procedures for visiting stations. These procedures also apply to stations which are only intermittently occupied, e.g. Almirante Brown.

Contact information for Research Stations can be found in the COMNAP ATOM. Nonetheless, a recurring problem is accurate contact details for stations. If during the season updated contacted information for stations becomes available, please circulate to other vessels and to IAATO at <a href="mailto:shipscheduler@iaato.org">shipscheduler@iaato.org</a>.

## **Operational Procedures**

- Station visits should be requested well in advance of the voyage; note that certain countries have very specific
  procedures for requesting visits to their stations (e.g. UK and USA) these must be followed.
- Expedition Leaders should always contact station leaders of any planned station visit 72 hours in advance of the visit.
- Individual procedures determined by national programs/station leaders should always be followed.
- Provide timely notice of cancellation, generally 48 hours in advance.
- Please include any additional station contact information, standard procedures or incidents involving stations, ships or government personnel in your voyage report to the home office.